



The City of Morgantown

389 SPRUCE STREET
MORGANTOWN, WEST VIRGINIA 26505
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November 29, 2012

**RE: V12-39 / R.E. Michel / Hunters Way
Tax Map 44, part of former Parcel 34**

Dear Property Owner:

The City's Planning and Zoning Code requires notification of property owners within two-hundred (200) feet of a site where certain land development and/or land use decisions are required by the Planning Commission or Board of Zoning Appeals.

Lisa Mardis of Project Management Services, on behalf of **R.E. Michel**, has submitted a **variance** petition for property located at **Hunters Way** on the former Sterling Faucet site. A map is enclosed with this letter illustrating the location of the subject site.

The **Board of Zoning Appeals** will consider this request at a public hearing on:

**Wednesday, December 19, 2012 at 6:30 PM
City Council Chambers, City Hall, 389 Spruce Street**

Project Description:

The petitioner seeks to develop a "Building Materials Supplier" use. The proposed site plan requires variance relief from the Board of Zoning Appeals to exceed the maximum front setback standard in the B-2, Service Business District.

Should you have any questions concerning this petition or require special accommodations to attend the hearing noted above, please call the Planning Division at 304-284-7431 or email to shollar@cityofmorgantown.org. Written comments may be submitted to this email address or by mail to the Planning Division address noted above.

The agenda for this hearing and related staff reports will be posted on the City's website, www.morgantownwv.gov, approximately one week before the hearing.

Respectfully,

Stacy Hollar
Executive Secretary

Enclosure: Site map

**CASE NUMBER:
V12-39 / R.E. Michel / Hunters Way**

